GEORGE B. DANIELS, United States District Judge:

A pretrial conference will occur as a videoconference using the CourtCall platform on **December 2, 2020**, at **11:00 a.m.** As requested, defense counsel will be given an opportunity to speak with the Defendant by telephone for fifteen minutes before the proceeding begins (i.e., at **10:45 a.m.**); defense counsel should make sure to answer the telephone number that was previously provided to Chambers at that time.

To optimize the quality of the video feed, only the Court, the Defendant, defense counsel, and counsel for the Government will appear by video for the proceeding; all others will participate by telephone. Due to the limited capacity of the CourtCall system, only one counsel per party may participate. Co-counsel, members of the press, and the public may access the audio feed of the conference by calling 855-268-7844 and using access code 2470372# and PIN 9921299#.

In advance of the conference, Chambers will email the parties with further information on how to access the conference. Those participating by video will be provided a link to be pasted into their browser. **The link is non-transferrable and can be used by only one person**; further, it should be used **only** at the time of the conference because using it earlier could result in disruptions to other proceedings.

To optimize use of the CourtCall technology, all those participating by video should:

- 1. Use the most recent version of Firefox, Chrome, or Safari as the web browser. Do **not** use Internet Explorer.
- 2. Use hard-wired internet or WiFi. If using WiFi, the device should be positioned as close to the Wi-Fi router as possible to ensure a strong signal. (Weak signals may cause delays or dropped feeds.)
- 3. Minimize the number of others using the same WiFi router during the conference. Further, all participants must identify themselves every time they speak, spell any proper names for the court reporter, and take care not to interrupt or speak over one another. Finally, all of those accessing the conference whether in listen-only mode or otherwise are reminded that recording or rebroadcasting of the proceeding is prohibited by law.

If CourtCall does not work well enough and the Court decides to transition to its teleconference line, counsel should call 888-363-4749 and use access code 4523890. Members of the press and public may call the same number, but will not be permitted to speak during the conference. In that event, and in accordance with the Court's Emergency Individual Rules and Practices in Light of COVID-19, available at https://www.nysd.uscourts.gov/sites/default/files/practice_documents/GBD%20Daniels%20Indi vidual%20Rules%20and%20Practices.PDF, counsel should adhere to the following rules and guidelines during the hearing:

- 1. Each party should designate a single lawyer to speak on its behalf (including when noting the appearances of other counsel on the telephone).
- 2. Counsel should use a landline whenever possible, should use a headset instead of a speakerphone, and must mute themselves whenever they are not speaking to eliminate background noise. In addition, counsel should not use voice-activated systems that do not allow the user to know when someone else is trying to speak at the same time.
- 3. To facilitate an orderly teleconference and the creation of an accurate transcript, counsel are *required* to identify themselves every time they speak. Counsel should spell any proper names for the court reporter. Counsel should also take special care not to interrupt or speak over one another.

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4. If there is a beep or chime indicating that a new caller has joined while counsel is speaking, counsel should pause to allow the Court to ascertain the identity of the new participant and confirm that the court reporter has not been dropped from the

call.

If possible, defense counsel shall discuss the attached Waiver of Right to be Present at

Criminal Proceeding with the Defendant prior to the proceeding. If the Defendant consents, and

is able to sign the form (either personally or, in accordance with Standing Order 20-MC-174 of

March 27, 2020, by defense counsel), defense counsel shall file the executed form at least 24

hours prior to the proceeding. In the event the Defendant consents, but counsel is unable to

obtain or affix the Defendant's signature on the form, the Court will conduct an inquiry at the

outset of the proceeding to determine whether it is appropriate for the Court to add the Defendant's

signature to the form.

To the extent that there are any documents relevant to the proceeding (e.g., proposed orders

or documents regarding restitution, forfeiture, or removal), counsel should submit them to the

Court (by email or on ECF, as appropriate) at least at least 24 hours prior to the proceeding. To

the extent any documents require the Defendant's signature, defense counsel should endeavor to

get them signed in advance of the proceeding as set forth above; if defense counsel is unable to do

so, the Court will conduct an inquiry during the proceeding to determine whether it is appropriate

for the Court to add the Defendant's signature.

SO ORDERED.

Dated: November 30, 2020

New York, New York

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SOUTI	D STATES DISTRICT COURT HERN DISTRICT OF NEW YORK		
	D STATES OF AMERICA		
	-V-	WAIVER OF RIGH PRESENT AT CRII PROCEEDING	
	, Defendant. X	-CR- ()()
<u>Check</u>	Proceeding that Applies		
	Entry of Plea of Guilty		
	I am aware that I have been charged with violomy attorney about those charges. I have decertain charges. I understand I have a right the Southern District of New York to enter beside me as I do. I am also aware that the COVID-19 pandemic has interfered with the courthouse. I have discussed these issues which to advise the court that I willingly give judge to enter a plea of guilty. By signing the that I willingly give up any right I might have to plea so long as the following conditions are participate in the proceeding and to be able to I also want the ability to speak privately proceeding if I wish to do so.	cided that I wish to enter a to appear before a judge in my plea of guilty and to have public health emergency ravel and restricted access ith my attorney. By signing up my right to appear in peris document, I also wish to so have my attorney next to be met. I want my attorned o speak on my behalf during	plea of guilty to a courtroom in the my attorney created by the to the federa this document, erson before the advise the court me as I enter my to be able to the proceeding
Date:	Print Name	Signature of Defendant	
	Sentence		
	I understand that I have a right to appear before a judge in a courtroom in the Southern District of New York at the time of my sentence and to speak directly in that courtroom		

I understand that I have a right to appear before a judge in a courtroom in the Southern District of New York at the time of my sentence and to speak directly in that courtroom to the judge who will sentence me. I am also aware that the public health emergency created by the COVID-19 pandemic has interfered with travel and restricted access to the federal courthouse. I do not wish to wait until the end of this emergency to be sentenced.

I have discussed these issues with my attorney and willingly give up my right to be present, at the time my sentence is imposed, in the courtroom with my attorney and the judge who will impose that sentence. By signing this document, I wish to advise the court that I willingly give up my right to appear in a courtroom in the Southern District of New York for my sentencing proceeding as well as my right to have my attorney next to me at the time of sentencing on the following conditions. I want my attorney to be able to participate in the proceeding and to be able to speak on my behalf at the proceeding. I also want the ability to speak privately with my attorney at any time during the proceeding if I wish to do so.

Date:		
	Print Name	Signature of Defendant
client, my c this waiver,	lient's rights to attend and particip and this waiver and consent form.	n to discuss with my client the charges against my rate in the criminal proceedings encompassed by I affirm that my client knowingly and voluntarily y client and me both participating remotely.
Date:		
	Print Name	Signature of Defense Counsel
Addendum	for a defendant who requires serv	ices of an interpreter:
also transla	•	these issues with the defendant. The interpreter the defendant before the defendant signed it.
Date:	Signature of Defense Counsel	
Accepted:	Circulation of the Land	
	Signature of Judge	
	Date:	